



DEPARTMENT OF THE NAVY  
NAVAL AIR WARFARE CENTER AIRCRAFT DIVISION  
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PATUXENT RIVER, MARYLAND 20670-1607

MAY 29 2001

From: Director, Naval Air Warfare Center - Aircraft Division  
Logistics Competency, Code 3.0

Subj: MICHAEL G. SIMODEJKA OUTSTANDING LOGISTICS MANAGER/TEAM OF  
THE YEAR AWARD

Encl: (1) Format for Nominations for the Michael G. Simodejka  
Logistics Manager/Team of the Year Award

1. Purpose. To establish policy and procedures for the Michael  
G. Simodejka Outstanding Logistics Manager/Team of the Year Award

2. Background. Michael G. Simodejka was a highly decorated,  
retired Army Ranger. During his distinguished career, he received  
many commendations and medals, among them the Bronze Star, Army  
Commendation Medal and National Defense Medal. Upon his  
retirement from the Army, he started his civilian career with the  
United States Navy as a Staff Logistics Manager in the Support  
Equipment Engineering Department, Naval Air Engineering Center,  
Lakehurst, NJ in 1977. He then moved to the Ship Installations  
Department as a Logistics Division Head before he was tasked with  
establishing the first Logistics Department at the Naval Air  
Engineering Center where he was the Department Head. Mr.  
Simodejka became the first civilian Director of the Logistics  
Competency for the Naval Air Warfare Center - Aircraft Division  
(NAWC-AD) in 1997. His civilian naval career as a highly  
successful manager and leader in logistics management spanned 23  
years before being cut short by his untimely death in August 2000.

3. Discussion. This award will be given in one of two award  
categories: Logistics Manager of the Year, or Logistics Team of  
the Year. An individual and/or a team may be selected for this  
award, annually. The award will be bestowed, annually to an  
individual or team within the Logistics Competency of NAWC-AD,  
3.0, whose efforts epitomize logistics professionalism and  
excellence. These qualities are demonstrated through: significant  
support to the Navy mission; contributions to the positive  
evolution and implementation of life cycle logistics management  
for Naval Air Systems Command systems or equipment; promotion of  
innovative logistics ideas and concepts resulting in substantial  
benefits to the Navy; and enhancement of the logistics profession.

4. Scope and Eligibility. The Michael G. Simodejka Award is established within the NAWC-AD Logistics Competency, Code 3.0. All NAWC-AD, 3.0 employees are eligible for the award, regardless of series and grade. Nominees may be involved in any or all phases of Navy logistics from early life-cycle planning to in-service logistics support. Contributions must be in the calendar year for which the award is to be given. This award is only open to civilian employees of the Logistics Competency (Code 3.0) of NAWC-AD located at Patuxent River, Maryland or Lakehurst, New Jersey.

5. Selection Criteria. To qualify, the nominee(s) should have employed or developed innovative methods and exhibited logistics professionalism that established benchmarks and models that will be used as a measure of accomplishment for all future logisticians throughout the NAWC-AD. Selected will be that individual or team whose leadership, performance, and program execution resulted in substantial tangible or intangible benefits. Specifically, candidates will be judged based upon the following:

a. Contributions and recommendations which improve or advance logistics technology, products, services, or policy and processes.

b. Contributions, which resolve major logistics issues and result in substantial tangible or intangible benefits. Logistics issue categories include, but are not limited to: requirements and acquisition, modernization, operational support, logistics tools, processes and professionalism, readiness, and ownership cost reduction.

c. Innovative logistics planning and execution that merits adoption for standard usage by its quantifiable success and benefit.

d. Demonstrated and recognized Leadership skills that have resulted in the improved organization, practices or general health of the Logistics Competency.

6. Categories. The award categories consist of one individual or one team award. In addition to the general criteria in paragraph 5, the following specific guidelines also apply:

a. The Logistics Manager or Logistics Team of the Year should be an individual/team who enhances logistics professionalism and has demonstrated a "customer driven" focus that results in improved quality of service to fleet users of our products and services. The award recipient has provided for reduced ownership costs while providing the most affordable support solutions. The award recipient has contributed to the corporate success of the logistics competency through outstanding and innovative logistics program management and enhanced quality of service.

b. The Awards Panel will make the recommendation, in any given year, whether the award is bestowed on an individual or team. The Awards Panel may recommend that both an individual and team award be bestowed, if there are winning entries in both categories. The final decision about these recommended awards will be made by the Director of the Logistics Competency, NAWC-AD, 3.0.

#### 7 Action.

a. By 30 March of each year the NAWC-AD, Logistics Business Office (3.0C) will issue a call letter for the submission of nominees for the award.

b. By 30 April of each year, individuals, teams, 3.0 Competency Managers or Program Managers may submit nominations to the NAWC-AD, Logistics Business Operations Office, 3.0C, Lakehurst. Individuals and teams may self-nominate and are encouraged to do so. Nominations must follow the format of enclosure (1).

c. The Deputy Director, NAWC-AD Logistics Competency, 3.0A shall chair the Awards Panel. Members of the Awards Panel shall be appointed by the Director and will consist of four additional panel members, consisting of senior Competency Managers from NAWC-AD and NAVAIR, 3.0.

d. The Awards Panel will evaluate nominations and present recommendations for approval to the Director of the NAWC-AD Logistics Competency by 15 May of each year.

e. The Logistics Business Operations Office, for the Director, Logistics Competency, NAWC-AD will:

(1) Collect nominations for the Michael G. Simodejka Outstanding Logistics Manager/Team of the Year Award.

(2) Provide administrative support to the Awards Panel, including correspondence, presentations, plaques, and trophies.

(3) Implement and coordinate all specified processes for the award, including arrangements for the presentation ceremony during June

f. By 1 June the Director, Logistics Competency, NAWC-AD 3.0 will provide final selection of the award winner(s). The Director shall budget for annual cash awards and other award costs.

#### 8. The Awards

a. NAWC-AD Logistics Manager of the Year - a personalized plaque and cash award.

b. NAWC-AD Logistics Team of the Year - a team plaque, individual certificates, and cash award to be shared among team members.

c. A "Grand Trophy" will be engraved with the names of the yearly winner(s) of the award. Duplicate trophies will be displayed in Building 596, Lakehurst, NJ and Building 516, Patuxent River, MD.

d. The awards will be presented at a special annual ceremony during the month of June.



Jeffrey Lewis, 3.0  
Director, Logistics Competency  
Naval Air Warfare Center  
Aircraft Division

Distribution:

NOMINATION FORMAT

MICHAEL G. SIMODEJKA  
OUTSTANDING LOGISTICS MANAGER/TEAM OF THE YEAR AWARD

AWARD CATEGORY:

\_\_\_\_\_

NOMINATOR (NAME/POSITION/CODE/PHONE):

\_\_\_\_\_

NOMINEE:

\_\_\_\_\_

POSITION TITLE

\_\_\_\_\_

SERIES AND GRADE:

ORGANIZATION/CODE:

\_\_\_\_\_

PROGRAM:

COMPETENCY MANAGER:

PROPOSED CITATION:

DETAILS OF THE SPECIFIC ACHIEVEMENT/CONTRIBUTION:

Describe in three separate paragraphs (1) the problem, difficulty, or circumstances that prompted this idea or concept; (2) the contribution/ suggestion; and (3) where and how used, what it has accomplished, and how it will further benefit the Navy; in terms of tangible savings, if applicable.

Enclosure (1